

ST AUGUSTINE'S CATHOLIC PRIMARY SCHOOL

POLICY FOR CHARGING, REMISSIONS AND LETTINGS 2016 - 2018

Agreed by Governing Body November 2016

To be reviewed June 2018

Mission Statement

*As one family working together
to be the best that we can be,
we live, love and learn with Jesus.*

Statement of Policy:

Education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some aspects of individual or group music tuition.

The admission of children to St Augustine's School is not subject to charge, or the parents' willingness to make a voluntary contribution.

The Governors wish to see the curriculum enriched for the benefit of all pupils. They recognise that whatever public funds are made available, there will never be sufficient to fund all desirable and challenging activities at an acceptable level. They therefore reserve the right to:

- a) charge parents for the activities charged as an optional extra
- b) reclaim from parents the cost of wilful breakages and damage
- c) draw to the attention of parents activities offered by a third party, giving parents the opportunity for their children benefit from such activities
- d) seek voluntary contributions from parents to fund activities either within or outside school hours and to provide additional equipment/resources
- e) charge parents at cost or in kind for materials, if parents have agreed in advance to own a finished product eg some products of Art or Design Technology work
- f) charge for peripatetic music tuition

When organising school visits which enrich the curriculum and educational experience of the children, the following will apply:

- + school will invite parents to contribute to the cost of the activity
- + all contributions are voluntary
- + if sufficient voluntary contributions are not forthcoming, a particular visit may be cancelled
- + if a visit goes ahead as planned, it may include children whose parents have not been able to make a contribution
- + no child will be treated differently from any others

Whole-class music, dance and tennis lessons are part of the normal school curriculum. These are not subject to any charges.

Opportunities for children to work with specialist providers after school are offered. These are subject to agreed payments which are made to the providers eg Diamond Football Academy, Step 8 Gymnastics, Springfield Tennis Club, Magical Maths Club

NB

The school reserves the right to charge for the care of children whose parents do not advise us in advance of any circumstances which lead to the late collection of children.

The school also reserves the right to make a referral to Social Care and Health/Birmingham Safeguarding Children Board in respect of children who are collected late from school on a regular basis. In the event of a child being left after 4.00 pm, the Police may also be contacted.

It is school policy to look at any outstanding debts on an individual basis. The Headteacher has the right to write off any debts up to the amount of £50.00 in exceptional circumstances. Any debts which are outstanding above this amount must be discussed and written off with the agreement of the Governing Body.

The school does not allow independent organisations to hire rooms or facilities.